

# IEE Project CONURBANT



## **Report on 1<sup>st</sup> local training on CO<sub>2</sub> emissions inventory and SEAP in Bulgaria country**

**13.10.2011**

**Municipality of Vratsa, Conference room, Hotel “Zora”**

**3000 Vratsa, 129 “Vtori Juni” blvd.**

**Author(s)**

**Municipality of Vratsa**

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## Introduction

The EU has a significant number of Municipalities that have started a path of sustainable energy action planning and policy-making and propose replicable good practices.

The CONURBANT project aims at helping medium-large cities from seven countries and the smaller towns in their urban area, through capacity building using peer to peer support and training between less and more experienced Municipalities, in the framework of the CoM.

Trainee cities and 40 conurbation towns (with a total population of ca. 350.000) are involved in centralised and local training actions and supported in the development and actual implementation of their SEAPs.

In the framework of the project two local training sessions for conurbation towns are scheduled in September 2011 and November-December 2011

The first training session aims to build capacities of the participants for:

- ✓ Setting the Covenant of Mayors implementation process in an appropriate way according to commitments and 10 principles and guaranteeing the institutionalisation of energy policies;
- ✓ Doing an accurate Baseline Emissions Inventory (BEI);
- ✓ Developing the Sustainable Energy Action Plan (SEAP).

## 1<sup>st</sup> local training on CO<sub>2</sub> emissions inventory and SEAP in Bulgaria

### Authority greetings

For the first local training there were been invited 33 persons from Municipality of Vratsa, Conurbation municipalities, partner – Chamber of Commerce, stakeholders at municipal, district and national level and 22 journalists of regional level.

The meeting was attended 24 people, media representatives excepted. We had participants from 4 conurbation municipalities and from the municipality which intend to join the Convent of Mayors. Also we had participants from the Ministry of Regional Development and public works, District Vratsa, stakeholders from Regional Inspectorate of Environment and Water – Vratsa, Water power plants. The Temporary Acting Mayor of Municipality of Vratsa greeted all participants.

We have an election on 23 October 2011 and that is why from each municipality we had 1 or 2 representatives mainly technicians.

We hired a conference room and we assured 2 coffee breaks and one break for lunch for all participants.





## Discussion

The lecturers of the event were the experts participating in the project activities as a senior and junior expert.

Eng. Ralitsa Geshovska (senior expert) works as a chief expert Investment projects in Municipality of Vratsa. She presented the following presentations:

- Presentation of Project CONURBANT;
- The Covenant of Mayors - The 10 principles;
- CO2 inventory: requirements, obstacles, solutions;
- SEAP development: how to involve internal staff and stakeholders, how to address the SEAP development, how to define realistic and measurable achievements;
- CO2 inventory: case study and SEAP development case studies.

Teodora Ivanova (junior expert) works as a chief expert Regional development in Municipality of Vratsa. She presented the rest of presentations:

- Political background- Europe 2020 and related directives;
- How to guarantee the long term commitment of municipalities through an institutionalisation process;
- How to involve conurbation towns within the institutionalisation process.

After all presentations there were many questions and comments mainly in the area of baseline emissions inventory. For example: where could be the data of private sector find from and do there have some strict form to collect the data necessary or some questioner. Another question was addressed about the need of other training regarding SEAP implementation. There was a question about the administrative structure for the implementation the commitments of Convent of mayors – how many persons and the kind of experts should be involved.

## Conclusions of the event

The event has been organized in time to be useful for participants to help them in process to elaborate their BEIs and SEAPs. The presence of external experts from the Ministry of Regional Development and public works, District Vratsa, stakeholders from Regional Inspectorate of Environment and Water – Vratsa, Water power plants, helped facilitate training and easier assimilation of matter from the other participants.

All presentations were been made clear as they presented the most important moments in a concise form, which kept interest and retained the attention of participants. In other side their duration was very precise in time to not be boring. All presentations were been printed and also recorded on CD with additional materials (Bulgarian national legislation, case studies etc.) and distributed to all participants.

All participants rested content from the whole organization: lecturers, received materials, conference room, coffee breaks and lunch.

In general the training was very helpful, satisfied and interesting.



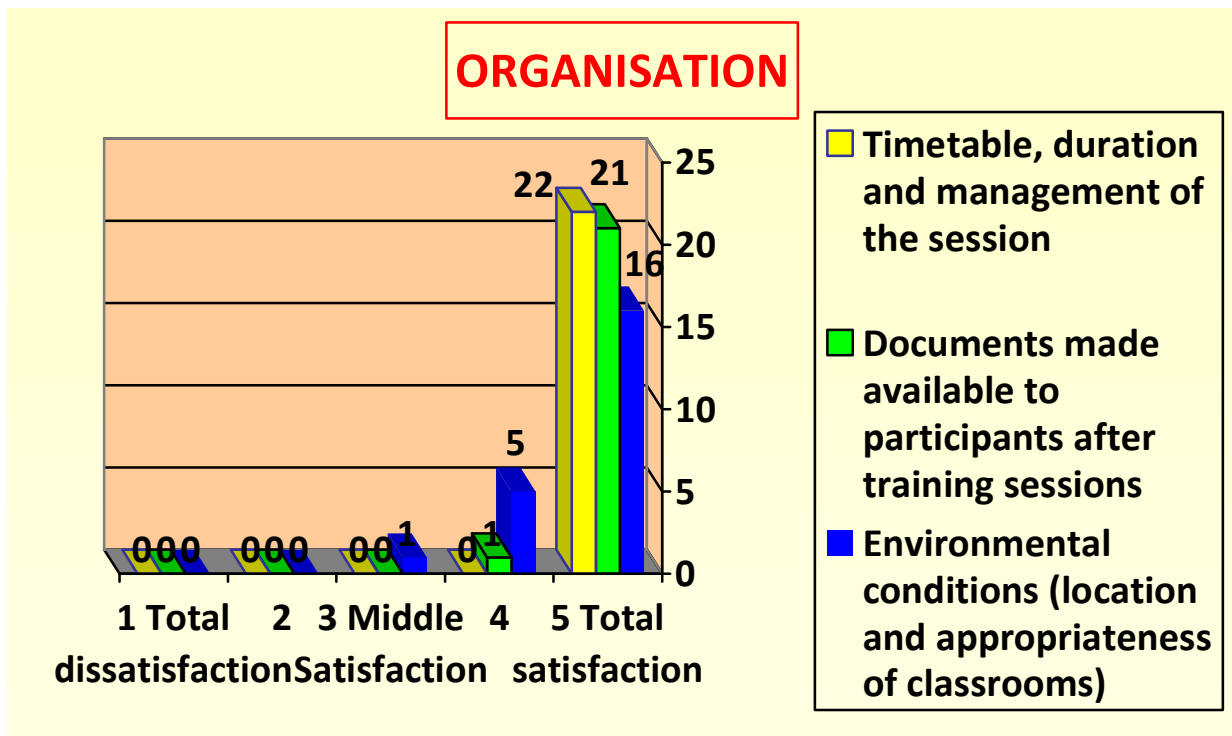
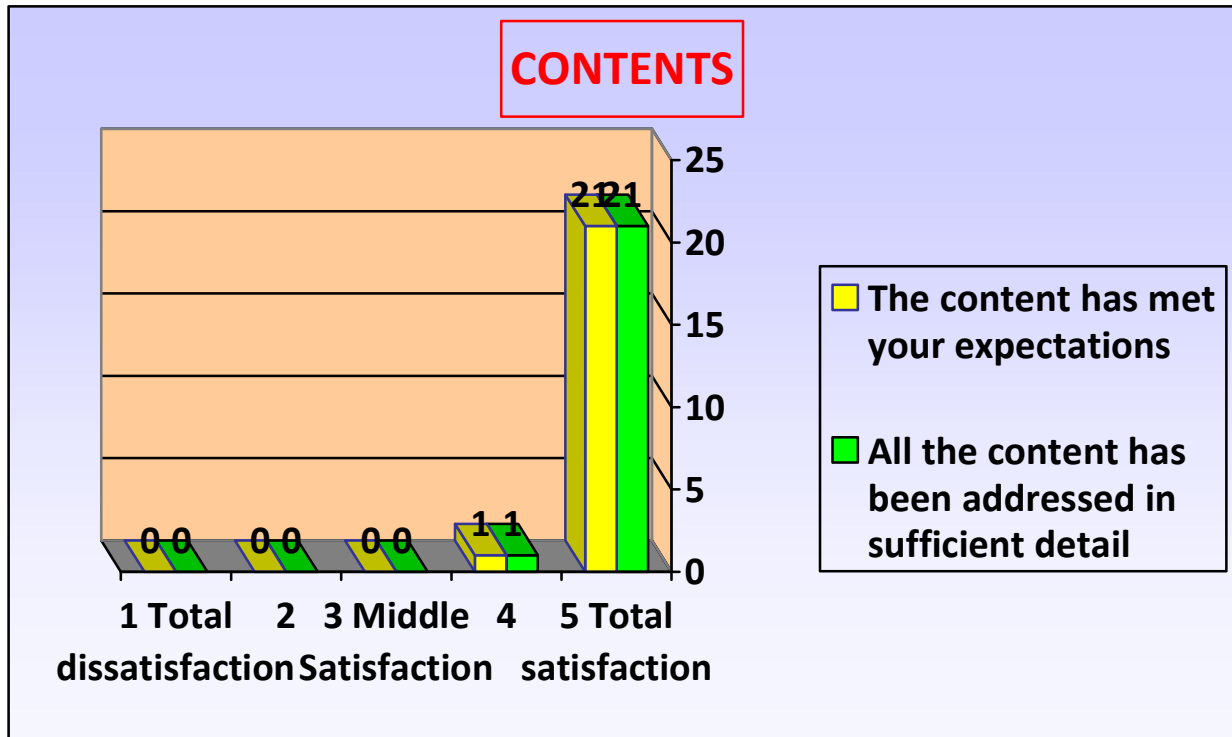
## Press releases

The first local training has very wide media release. 22 journalist from regional media were been invited and almost of them came to the event. The press-information was published in 12 media: 4 newspapers, 1 local TV media, 6 electronic media and 1 local radio station. The information was published on the web-site of the Municipality of Vratsa too.

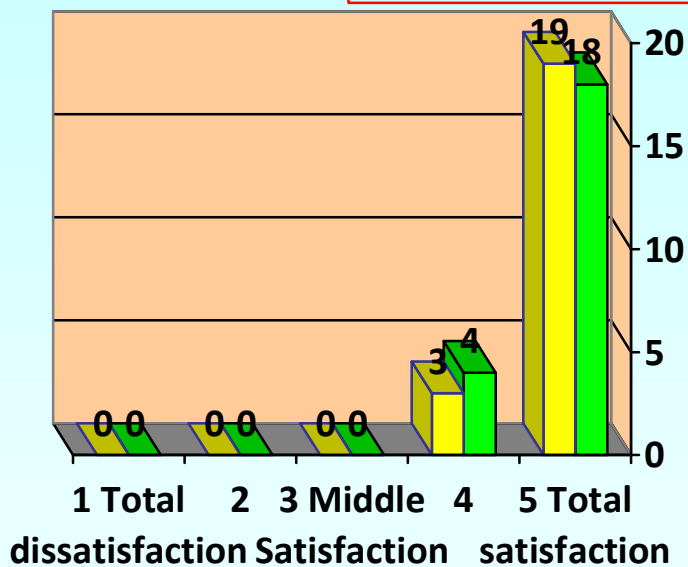


## Evaluation of the event

Results of satisfaction survey

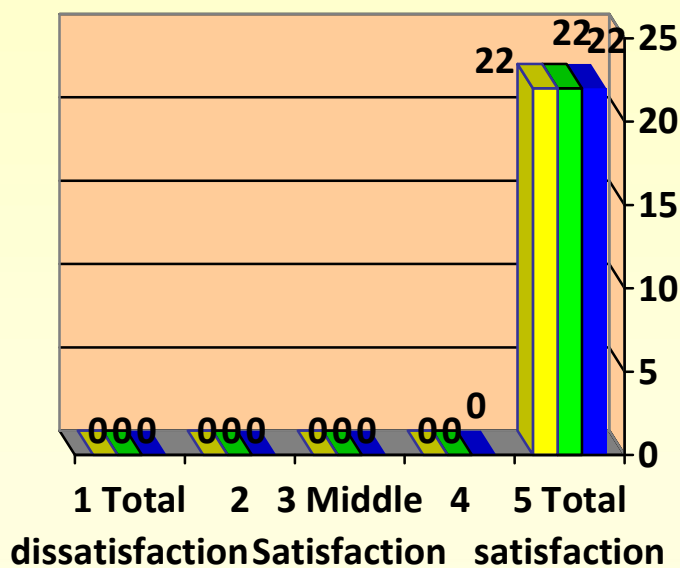


## WORKING GROUPS



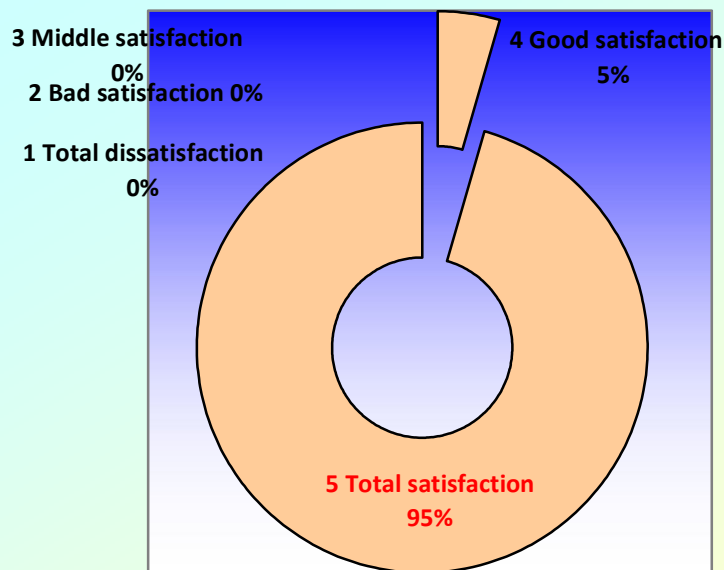
- Usefulness of parallel discussions about technical aspects
- Duration of the discussions and number of participants per group

## SPEAKERS



- Appropriateness of the speaker
- The contents have been presented clearly
- Speakers motivated and facilitated the exchange of opinions

## GENERAL ASSESSMENT



- 1 Total dissatisfaction
- 2 Bad satisfaction
- 3 Middle satisfaction
- 4 Good satisfaction
- 5 Total satisfaction

## **Annex I: Invitation with Agenda**

We prepared a list of people who will be invited for the training and this list was approved by the Temporary Acting Mayor of Municipality of Vratsa. The invitations were sent by e-mails and by post on the 5<sup>th</sup> October 2011. We invited 33 persons from Municipality of Vratsa, Conurbation municipalities (Municipality of Krivodol, Municipality of Kozloduy, Municipality of Mezdra, Municipality of Mizia and Municipality of Oryahovo), the partner – Chamber of Commerce, Ministry of Regional Development and public works, District Vratsa, stakeholders from Regional Inspectorate of Environment and Water – Vratsa, Water power plants, and 22 representatives of local media. Each conurbation municipality has the possibility to bring 3 or 4 experts and politicians. And the estimated persons for participation in the training were 40-45 persons excepted the media representatives.

The invitation contained information regarding the confirmation about the training: the participation must be confirmed by mail or by phone.

## **Annex II: Application form**

There did not have an application form for the training, because in Bulgaria the practice to confirm the participation is not very popular yet. Most of people prefer to confirm by mail or by phone. That is why our invitation contained information regarding the confirmation about the training: the participation must be confirmed by mail or by phone.

We received 3 confirmations by mail and 20 confirmations by phone.

**Annex III: List of participants**

## Annex IV: Dissemination and feedback

The dissemination was held through 4 different ways:

1. We translated the necessary presentations in national language.
2. Through the official website of the Municipality of Vratsa – We have a banner for the project activities. There are all presentations for the first local training. Also, there is a press-information about the project.
3. We prepared and disseminated a press-information about the project to all local media.
4. We distributed informational leaflets which were printed by the partner Chamber of commerce at the local training and in the municipal centre for administrative services to citizens (it is in the building of the municipality).

The feedback for the first local training was made by the satisfaction survey. The results are shown in the chapter Evaluation of the event.



**Annex IV: Materials of the event (enclosed)**