

Join a free training offer!

capaCITY trainer workshop

Are you a local government association representative? Or working for an energy agency that guides municipalities? Then you qualify!

Local climate and energy action is complex, and it can be challenging to start up in this field. Cities and towns need support: learn how to plan, implement, monitor and report on activities. Do you know how to offer them support, and what guidance to provide?

The Covenant capaCITY project consortium offers you a “train-the-trainer” experience, with experts on training and energy helping you to help cities and towns.

Where? Sofia, Bulgaria

When? 15 May 2012
(please note option to also participate in the workshop on Stakeholder Involvement on 16 May 2012)

What? 1 Full day, power-packed “train-the-trainer” experience
Showing you how to train municipal staff on developing their municipality’s Sustainable Energy Action Plan (SEAP).

Who? Open to staff of local government associations and networks, as well as energy agencies

Limited space – max. 50 people!

Apply by completing the registration form on www.covenant-capacity.eu

We reserve the right to select participants from the list of applicants based on suitability and capacity.

Programme

Event coordinators: The Climate Municipalities (Sweden) and ICLEI Europe

08:30	Registration
09:00	Welcome and introduction to project
09:15 – 10:00	Programme overview and meeting peers Presentation of the programme, expectations and participant introduction.
10:00 – 11:00	Getting the SEAP process right! Presentation and interactive session on key issues and practical insights into the SEAP process.
11:00-11:30	Coffee break
11:30-12:30	Have a case to make a case Analysing the process via a good existing Sustainable Energy Action Plan (SEAP) example. Presentation on moving from an idea to a real plan. Explore who to engage and how to get the process going.
12:30-13:00	Get your arguments straight and overcome barriers Motivational exercise and interaction on how to overcome barriers on the way.
13:00 – 14:00	Lunch
14:00 – 15:00	How to conduct a SEAP workshop with your Local Governments Presentation and interaction on ways to train your Local Governments. Exchanging methods and good examples to make your workshop exciting.
15:00 - 16:00	Effective communication – key to training success! Focus on communication tools, methods and exchanging experiences.
16:00 – 16:30	Coffee break
16:30 – 17:15	Jazz up your presentation and e-training skills Interactive session focusing on how to deliver presentations that people remember. Walking you through the process: how you can use e-training.
17:15 – 17:30	Conclusion and evaluation
17:30 –	Evening programme

Stakeholder Involvement workshop on 16 May 2012 – only for registered participants. Free registration on website (limited space!)

Disclaimer:

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