

IEE Project CONURBANT



Work Package 3

Deliverable 3.2

Report on cross-cutting, energy related policies in Municipalities and Conurbation Areas

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SUMMARY

Following the preparation of the questionnaire templates in D.3.1, visits and interviews took place where all sectors/departments were involved, engaging head officers, technicians and politicians.

The municipalities worked on:

Visit or call by phone the selected targets for filling in the questionnaires. Before the visit, questionnaires were sent in order to ensure proper preparation. Then gaps in information, that were not available during the interviews were identified.

The questionnaires were designed to answer questions that surrounded subjects such as the energy policies, actions, near future plans, technical capacity and competence of each region of the project by sector.

Using a single, template to cover all the different approaches from each Municipality proved difficult, as any report was quite different from the next one. Also many reports were created and sent at a single Municipality level, so a summary addressing each conurbation was proven not viable. In turn, a collective report for each region was created, containing all the key information from each Municipality of that region trying to fit and organize information according to the template report. In total, there are 10 reports from the 10 participating conurbations in the project.

To compare the conurbations, a table was created in excel, where the key questions and number of answers were used. This table shows some general information for each conurbation area, and the number of Municipalities that provided positive answers on the key questions. This way, this table can be used as a guide or a contents table for each report, so interesting information can be accessed quicker, as soon as the structure of the report template is understood (shown in the next pages).



MUNICIPAL ENERGY RELATED POLICIES

MUNICIPALITY of _____

List of Relevant Stakeholders to be surveyed

Name	Function

Survey Date _____



Interviewer: _____, _____



Summary

- 1. General informations**
- 2. Main jurisdictions on climate change related issues**
- 2.1 Municipality's jurisdiction and policies
- 3. Technical environmental tools of the Municipality to tackle climate change**
- 3.1 Planning tools
- 3.2 Environmental management tools
- 3.3 GHG Data management
- 3.4 Communication tools



1. General informations

(max 1 page)

2. Main jurisdictions on climate change related issues

2.1 Municipality's jurisdiction and policies

(please tick where appropriate)

Government sectors	Planning and programming	Direct management	Indirect management (through public bid)	Indirect management (through enterprises in which the government has a shareholding)	Other competencies (to be specified)	No competence	POLICY/DOCUMENTS (please write the name of already existing documents on the indicated policies)
A. ENERGY							
a. Public lighting							
b. Public building energy efficiency performance							
c. Private building energy efficiency performance							
d. Electricity, heating							
B. RENEWABLE ENERGY PRODUCTION							
C. MOBILITY							
D. GREEN AREAS AND FORESTATION							
E. WATER CYCLE							
F. WASTE							
G: CIVIL SECTOR							
H. INDUSTRY							
OTHER							

3. Technical environmental tools of the Municipality related to climate change

3.1 Planning tools

Please list and briefly describe the Planning tools with relevance on GHG Emissions the Municipality adopted (e.g. Urban plan, Energy plan, Traffic and mobility plans, Green areas plans...)

3.2 Environmental Management tools

Please list and briefly describe the Environmental Management Tools the Municipality adopted (e.g. GPP, Local Agenda 21, Environmental Budget, EMAS, ISOs.....)

3.3 GHG Data management

Brief Description on how the municipality accounts GHGs, if present (1 page max)

3.4 Communication and reporting tools

Brief Description on how and what the municipality communicates to citizens on Energy, GHGs, Covenant of Mayors...(max 1 Page)